



SHREE LOHANA MAHAJAN LEICESTER CIO

Charity Registration No. 1175141

SMT NITIBEN MAHESHBHAI GHEEWALA CENTRE

Hildyard Road, Ross Walk, Leicester LE4 5GG Tel: 0116 2664642 Fax: 0116 2613480

Web: www.lohanaleicester.org.uk Email: info@lohanaleicester.org.uk

HALL HIRE AGREEMENT AND RECEIPT

Date:.....

NAME OF PERSON:

(RESPONSIBLE FOR HIRING)

NAME OF ORGANISATION: TEL NO.....

ADDRESS.....

FOR THE PURPOSE OF.....

NO. OF PERSONS LIKELY TO ATTEND THE EVENT.....

The person(s) or organisation responsible for hiring are required to observe the Leicester Lohana Mahajan CIO Conditions of Hire, as set out at the back of this Agreement. The Management Committee reserves the right to vary or add to the conditions stated therein.

✓ TICK WHERE APPLICABLE

TICK

	HALLS AVAILABLE		Amount Due	25% Deposit Non Refundable
	1) WEDDING HALL (Tilda Hall)	For 9 hours rental	£	£
	2) DINING HALL (Thaker's Kitchen)	Additional hours if any	£	£
	3) MANDIR (Ram Mandir)	For Bhajan only till 11 p.m. Time allowed to 11 p.m. only	£	£
	4) ANNEX (Popat Hall)		£	£
	5) UPSTAIRS LOUNGE (Canteen)		£	£
	6) SPORTS HALL (Mashrus Hall)		£	£
	7) DOWNSTAIRS LOUNGE (Jalpur Pathshala)		£	£
	8) SAPTAH (3 & 4 above)	For 7 days till 11 p.m. only	£	£
	9) P. A. SYSTEMS		£	£
	10) SERVING UTENSILS		£	£
	11) SUNDRIES		£	£
		Total Price	£	£
		Less 25% Deposit Paid (Non-Refundable)	£	£
		Balance to pay 15 days before the function	£	£
		TOTAL	£	£

Hirer by signing this form hereby agree as above and undertake to abide by the terms and conditions stated on our Terms & Conditions.

.....
AUTHORISED SIGNATURE

.....
HIRER'S SIGNATURE

.....
PRINT NAME IN BLOCK CAPITALS

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PRINT NAME IN BLOCK CAPITALS